



# **MARRI LAXMAN REDDY INSTITUTE OF TECHNOLOGY AND MANAGEMENT**

**(AN AUTONOMOUS INSTITUTION)**

(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)

Accredited by NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

## **COURSE CONTENT**

### **English for Skill Enhancement**

**I Semester : CE / CSD / CSM / ECE / EEE / ME**

**II Semester: CSE**

<b>Course Code</b>	<b>Category</b>	<b>Hours / Week</b>			<b>Credits</b>	<b>Maximum Marks</b>		
		<b>L</b>	<b>T</b>	<b>P</b>		<b>CIA</b>	<b>SEE</b>	<b>Total</b>
<b>25X0010</b>	<b>Foundation</b>	3	0	0	3	40	60	100
<b>Contact Classes: 45</b>	<b>Tutorial Classes: Nil</b>	<b>Practical Classes Nil</b>			<b>Total Classes: 45</b>			
<b>Prerequisites:</b> There are no prerequisites to take this course.								

#### **Overview:**

The course, aligned with the National Education Policy 2020, aims to develop students' proficiency in English by focusing on Listening, Speaking, Reading, and Writing (LSRW) skills. It emphasizes clear and effective communication for academic, personal, and professional needs while promoting cultural and value-based learning. Through a structured syllabus, interactive teaching methods, and authentic learning materials, students will enhance vocabulary, grammar, comprehension, and writing skills for lifelong learning.

#### **Course Objectives:** This course will enable the students to:

- Improve their vocabulary.
- Use appropriate sentence structures in their oral and written communication.
- Develop their reading and study skills.
- Equip students to write paragraphs, essays, précis and draft letters.
- Acquire skills for Technical report writing.

#### **Course Outcomes:** After successful completion of the course, students should be able to:

- Choose appropriate vocabulary in their oral and written communication
- Demonstrate their understanding of the rules of functional grammar and sentence structures.
- Develop comprehension skills from known and unknown passages.
- Write paragraphs, essays, précis and draft letters.
- Write abstracts and reports in various contexts.

#### **UNIT – I (No of Hours = 7)**

**Theme:** Perspectives

Lesson on 'The Generation Gap' by Benjamin M. Spock from the prescribed textbook titled *English for the Young in the Digital World* published by Orient BlackSwan Pvt. Ltd.

**Vocabulary:** The Concept of Word Formation -The Use of Prefixes and Suffixes - Words Often Misspelt - Synonyms and Antonyms

**Grammar:** Identifying Common Errors in Writing with Reference to Parts of Speech particularly Articles and Prepositions – Degrees of Comparison

**Reading:** Reading and Its Importance- Sub Skills of Reading – Skimming and Scanning.

**Writing:** Sentence Structures and Types -Use of Phrases and Clauses in Sentences- Importance of Proper Punctuation- Techniques for Writing Precisely –Nature and Style of Formal Writing.

#### **UNIT – II (No of Hours = 6)**

**Theme:** Digital Transformation

Lesson on 'Emerging Technologies' from the prescribed textbook titled *English for the Young in the Digital World* published by Orient BlackSwan Pvt. Ltd.

<b>Vocabulary:</b>	Homophones, Homonyms and Homographs
<b>Grammar:</b>	Identifying Common Errors in Writing with Reference to Noun-pronoun Agreement and Subject-verb Agreement.
<b>Reading:</b>	Reading Strategies-Guessing Meaning from Context – Identifying Main Ideas – Exercises for Practice
<b>Writing:</b>	Paragraph Writing – Types, Structures and Features of a Paragraph - Creating Coherence – Linkers and Connectives - Organizing Principles in a Paragraph – Defining- Describing People, Objects, Places and Events – Classifying- Providing Examples or Evidence - Essay Writing - Writing Introduction and Conclusion.

### **UNIT – III (No of Hours = 7)**

<b>Theme:</b>	<b>Attitude and Gratitude</b> <b>Poems on ‘Leisure’ by William Henry Davies and ‘Be Thankful’ - Unknown Author from the prescribed textbook titled <i>English for the Young in the Digital World</i> published by Orient BlackSwan Pvt. Ltd.</b>
<b>Vocabulary:</b>	Words Often Confused - Words from Foreign Languages and their Use in English.
<b>Grammar:</b>	Identifying Common Errors in Writing with Reference to Misplaced Modifiers and Tenses.
<b>Reading:</b>	Sub-Skills of Reading – Identifying Topic Sentence and Providing Supporting Ideas - Exercises for Practice.
<b>Writing:</b>	Format of a Formal Letter-Writing Formal Letters E.g., Letter of Complaint, Letter of Requisition, Job Application with CV/Resume –Difference between Writing a Letter and an Email - Email Etiquette.

### **UNIT – IV (No of Hours = 6)**

<b>Theme:</b>	<b>Entrepreneurship</b> <b>Lesson on ‘Why a Start-Up Needs to Find its Customers First’ by Pranav Jain from the prescribed textbook titled <i>English for the Young in the Digital World</i> published by Orient BlackSwan Pvt. Ltd.</b>
<b>Vocabulary:</b>	Standard Abbreviations in English – Inferring Meanings of Words through Context – Phrasal Verbs – Idioms.
<b>Grammar:</b>	Redundancies and Clichés in Written Communication – Converting Passive to Active Voice and Vice-Versa.
<b>Reading:</b>	Prompt Engineering Techniques– Comprehending and Generating Appropriate Prompts - Exercises for Practice
<b>Writing:</b>	Writing Practices- Note Making-Précis Writing.

### **UNIT – V (No of Hours = 6)**

<b>Theme:</b>	<b>Integrity and Professionalism</b> <b>Lesson on ‘Professional Ethics’ from the prescribed textbook titled <i>English for the Young in the Digital World</i> published by Orient BlackSwan Pvt. Ltd.</b>
<b>Vocabulary:</b>	Technical Vocabulary and their Usage—One Word Substitutes – Collocations.
<b>Grammar:</b>	Direct and Indirect Speech - Common Errors in English (Covering all the other aspects of grammar which were not covered in the previous units)
<b>Reading:</b>	Survey, Question, Read, Recite and Review (SQ3R Method) – Inferring the Meaning and Evaluating a Text- Exercises for Practice
<b>Writing:</b>	<b>Report Writing - Technical Reports- Introduction – Characteristics of a Report – Categories of Reports Formats- Structure of Reports (Manuscript Format) -Types of Reports - Writing a Technical Report.</b>

**Note:** Listening and Speaking skills which are given under Unit-6 in AICTE Model Curriculum are covered in the syllabus of ELCS Lab Course.

➤ (Note: As the syllabus of English given in AICTE Model Curriculum-2018 for B.Tech First Year is **Open-ended**, besides following the prescribed textbook, it is required to prepare teaching/learning materials **by the**

**teachers collectively** in the form of handouts based on the needs of the students in their respective colleges for effective teaching/learning in the class.)

### **Prescribed Textbook**

1. **Board of Editors. 2025. *English for the Young in the Digital World*. Orient BlackSwan Pvt. Ltd.**

### **References:**

1. Swan, Michael. (2016). *Practical English Usage*. Oxford University Press. New Edition.
2. Karal, Rajeevan. 2023. *English Grammar Just for You*. Oxford University Press. New Delhi
3. 2024. *Empowering with Language: Communicative English for Undergraduates*. Cengage Learning India Pvt. Ltd. New Delhi
4. Sanjay Kumar & Pushp Lata. 2022. *Communication Skills – A Workbook*. Oxford University Press. New Delhi
5. Wood, F.T. (2007). *Remedial English Grammar*. Macmillan.
6. Vishwamohan, Aysha. (2013). *English for Technical Communication for Engineering Students*. Mc Graw-Hill Education India Pvt. Ltd.

### **Electronic Resources:**

- [https://owl.purdue.edu/owl/general\\_writing/grammar/index.html?utm\\_source=chatgpt.com](https://owl.purdue.edu/owl/general_writing/grammar/index.html?utm_source=chatgpt.com)
- [https://www.ego4u.com/?utm\\_source=chatgpt.com](https://www.ego4u.com/?utm_source=chatgpt.com)
- [https://www.eslfast.com/?utm\\_source=chatgpt.com](https://www.eslfast.com/?utm_source=chatgpt.com)
- [https://learnenglish.britishcouncil.org/skills/reading?utm\\_source=chatgpt.com](https://learnenglish.britishcouncil.org/skills/reading?utm_source=chatgpt.com)

### **Electronic Resources**

1. Course template
2. Tutorial question bank
3. Tech talk and Concept Video topics
4. Open-ended experiments
5. Definitions and terminology
6. Assignments
7. Model question paper – I
8. Model question paper – II
9. Lecture notes
10. E-Learning Readiness Videos (ELRV)